

SAPC-11171
Copy 7 of 8

Ref: Contract No. PO-660

Eastman Kodak Company
Rochester, New York

Attention:

Gentlemen:

This letter will formalize verbal requests made to representatives of Eastman Kodak Company to consider the possibility of extending the services now being rendered by Eastman Kodak Company under Contract No. PO-660 to also include the furnishing of certain types of personnel at locations other than your Rochester, N. Y. plant.

The additional locations referred to are outside the continental limits of the United States. The types of personnel required are, in general, the types now being furnished under Contract No. PO-660 and include technical supervisory types as well as specialized technicians. The duration of such services to be rendered is a minimum of thirty days and a maximum of ninety days, with option to extend this period beyond ninety days if agreeable to Eastman Kodak Company and the personnel selected.

An immediate need exists for four personnel, one or two to be of a technical supervisory type and the balance to be specialized technicians. Your is aware of our specific requirements in this regard. In the event you agree to furnish the required personnel, it is requested that you immediately communicate to the undersigned all particulars with regard to the persons selected and to specific conditions under which they can be made available for duty outside the continental limits of the United States. You are, of course, aware of security and other considerations which are pertinent to the referenced contract and you must be guided accordingly in the selection of personnel and in the handling of the details of this additional work within your company.

In addition to the four personnel for which an immediate need exists, it is requested that you consider the possibility of increasing the number of such personnel to be furnished to a total of ten, the second group of six to be made available on or before 15 January 1957. On or about 15 December 1956, we will review with you our total requirements and determine (1) whether or not our total need will be for ten personnel and (2) whether or not you have ten personnel available for this assignment at this time.

INSTRUMENT NO. 26
NO CHANGE IN CLASS 4
CLASS. BY 2011
EXT. BY 2011
AUTH. 2011
DATE 24/5/57

Your active consideration of our requirements is requested. Please do not hesitate to contact the undersigned on any aspect of this problem since the implementation of this program will involve a considerable number of administrative details, many of which can be begun as soon as the names of selectees are available to us.

Very truly yours,


Contracting Officer
Contract no. PO-660

SA/PC/DCI:GFK/eam (11/30/56)

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